PRAISE Project

Final Meeting

INVERNESS

8, 9 and 10 June 2005

Considerations for the Final Report and the conclusion of the project

Città di Torino - SFEP

Interim report teaches…

- The final report MUST be sent ON TIME

- All partners MUST contribute

- The outputs MUST be described in the format "approved" by the Commission

- All administrative aspects MUST refer to the specific actions and outputs

- All costs MUST be clearly declared and justified

To do this we must organize ourselves

- Compiling tables and writing deliverables require a lot of time (not only the time spent to fill the documents, but also the time to do analysis, to design the questionnaires…)

- It is useful to have a referent person for each organization for each activity

- The silence is not always approval, sometime is nothing…

- All activities are concentrated in a short time

WEBSITE

www.comune.torino.it/sfep/praise

MAILING LISTS

praise@elite.polito.it

PRAISE FINAL REPORT
Technical aspects

- THE ACTIONS PLANNED

- THE ACTIONS CARRIED OUT

- THE RESULTS AND THE VISIBILITY FOR THE FINAL REPORT

PLANNED Task	PLANNED Activities	PLANNED Outputs	Partners
1 characteristics of virtuous circles and of good praxis documents	Specification of the structure of virtuous circles, from the technical, organizational, pedagogical points of view.	3 meeting 3 reports Local study	Ref. UB All
2 Activation and operation of virtuous circles	Virtuous circles in full operation at the local level. Interconnections between different virtuous circles	4 meeting 4 reports Local organization of Vitrt. Circ.	Ref. INFOP Pedag.
3 Experimentation, monitoring and evaluation of virtuous circles	Growth of knowledge. Interchange material. Reports. Validation material. Good praxis documents.	4 meeting 4 reports Communication between circles	Ref. UA all
4 Preparation of formative plans	Formative plans and steering and methodology guidelines	3 meetings 3 reports Expert study of pedagogical aspects	Ref. Bethel All
5 Interaction with the semantic network	New interpretation keys for good praxis thanks to semantic elaboration (CABLE)	3 meetings 3 reports Partners formation	Ref. PdT All
6 Diffusion	Local diffusion through virtuous circles. Public workshops. Reports. Scientific publications. Good praxis documents. Web sites.	Study and dissemination of final report and other publications Public workshops	Ref. THC All
7 Management	Administrative management. Project management. Internal monitoring. External monitoring.	Report of management Monitoring report	SFEP UHI

REALIZED Task	REALIZED Activities	REALIZED Outputs	Partners
1 characteristics of virtuous circles and of good praxis documents	Specification of the structure of virtuous circles, from the technical, organizational, pedagogical points of view.	3 meeting 1 reports Local study	Ref. UB All
2 Activation and operation of virtuous circles	Virtuous circles in full operation at the local level. Interconnections between different virtuous circles	4 meeting 1 reports Local organization of Vitrt. Circ.	Ref. INFOP Pedag.
3 Experimentation, monitoring and evaluation of virtuous circles	Growth of knowledge. Interchange material. Reports. Validation material. Good praxis documents.	4 meeting 1 reports Communication between circles	Ref. UA all
4 Preparation of formative plans	Formative plans and steering and methodology guidelines	3 meetings 1 reports Expert study of pedagogical aspects	Ref. Bethel All
5 Interaction with the semantic network	New interpretation keys for good praxis thanks to semantic elaboration (CABLE)	3 meetings 1 reports Partners formation	Ref. PdT All
6 Diffusion	Local diffusion through virtuous circles. Public workshops. Reports. Scientific publications. Good praxis documents. Web sites.	Study and dissemination of final report and other publications Public workshops	Ref. PdT SFEP All
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Project summary	Gives a broad outline of the project and its duration and aims.
Good Praxis	Introduction to concept and references to background literature.
Virtuous Circles	Introduction to concept and references to background literature.
Narrative Transmission	Introduction to concept and references to background literature.
Case studies	Introduction to concept and references to background literature.
Local Experiences	A description of the planning, process, result, impact of the partner's experience in trialing the Praise methodology.
Shared Knowledge Domain	Definition of Praise knowledge domain; process of sharing experience and forming a negotiated domain. Historical overview of progression.
Ontology	Process of creating the ontology, negotiation of meanings between partners, lessons learnt from forcing precision definitions of working terms, multilingual aspects, examples.
Formative Needs to Formative Modules	Process of analyzing narrations to abstract formative needs of group. Taking these needs and modeling them into a curricular module. Includes a definition of e-learning as a tool to support the pedagogy.
European Dimension	Description of the interactions of the local VC's at the Project level. Because the case studies are linked through the formative modules, there is a relationship between local VC's in a way which is discoverable to the other partners and which can then be shared. Should also include an analysis of shared problems in training and social work support.
Technical Aspects	High level description of platform components, user interface and usability, technical representation of knowledge.
Conclusions	Demonstrates the results of the project method and its impact on training systems in social work environments. Draws conclusions about how to evolve present European social work training systems and praxis to include the principles detailed in the book.

Task	Outputs	Activities to do	Partners
1 VC's DESCRIPTION	3 REPORTS 3 MEETINGS Local Study		Ref. UB Pedag.
2 VC's ACTIVATION	4 REPORTS 4 MEETINGS Local Organization	1 DELIVERABLE Veronique Lelievre	Ref. INFOP Pedag.
3 VC's EXPERIMENTATION	4 REPORTS 4 MEETINGS Growth of knowledge. Interchange material. Validation material. Good praxis documents.	1 DELIVERABLE (SUSTAINABILITY) Communication between Circles 10 GOOD PRAXIS Hanna and Liz	Ref. UA Pedag.
4 FORMATIVE PLANS	3 REPORTS 3 MEETINGS LOCAL EXPERT STUDY	1 DELIVERABLE Jurgen	Ref. Bethel Pedag.
5 SEMANTIC INTERACTION	3 MEETINGS 3 REPORTS Partners Formation	1 DELIVERABLE Fulvio	Ref. PdT All
6 DIFFUSION	Local diffusion through virtuous circles Public workshops Scientific publications Good praxis documents Web sites	TABLES COMPILATION And ANALYSIS (DELIVERABLE) LINK TO CABLE	Ref. PdT SFEP All
7 MANAGEMENT	Report of management Monitoring and evaluation report Sean (Monitoring)	3 DELIVERABLES FINANCIAL DOCUMENTATION	SFEP UHI All

Deliverables executive summary

- Brief description of activities

- Organizations involved

- Aims and objectives

- Concrete outcomes, networks, products and results of the task; dissemination activities carried out by each partner and their impact on the specific target groups (tables 1, 1.1, 1.2, 1.3).

- Internal evaluation of the outcomes

- Sustainability of network/activities/results beyond the Community grant.

- Changes from the approved workplan (table 2).

Summary of networks, materials, products, publications, modules, courses, conferences, reports, studies and other concrete outcomes of the task

N°	Type of outcome (A codes)	Title of the outcome	Languages (Language codes)	Type of dissemination (C codes)	Quantity (1)	Target audience		Any other comments
						Sector (D codes)	Category (E codes)	
1								
2								
3								
4								
5								
6								

(1) For materials state the number of copies; for courses, the number of courses and participants, etc.

Table 1

LANGUAGE CODES

Code	Country	Code	Country	Code	Language	Code	Language
BE	Belgium	IS	Iceland	DA	Danish	IS	*Icelandic*
DK	Denmark	LI	Liechtenstein	DE	German	NO	*Norwegian*
DE	Germany	NO	Norway	EL	Greek	BG	*Bulgarian*
GR	Greece	BG	Bulgaria	EN	English	CZ	*Czech*
ES	Spain	CZ	Czech Republic	ES	Spanish	EE	*Estonian*
FR	France	EE	Estonia	FI	Finnish	LV	*Latvian*
IE	Ireland	CY	Cyprus	FR	French	LT	*Lithuanian*
IT	Italy	LV	Latvia	IT	Italian	HU	*Hungarian*
LU	Luxembourg	LT	Lithuania	NL	Dutch	MT	*Maltese*
NL	Netherlands	HU	Hungary	PO	Portuguese	PL	*Polish*
AT	Austria	MT	Malta	SE	Swedish	RO	*Romanian*
PT	Portugal	PL	Poland	GA	*Irish*	SI	*Slovene*
FI	Finland	RO	Romania	LE	*Letzeburgesch*	SK	*Slovak*
SE	Sweden	SI	Slovenia			TR	*Turkish*
UK	United Kingdom	SK	Slovak Republic				

Table 1.1

A and C CODES

	General aspects		
Code	**Type of product**	**Code**	**Type of dissemination**
A1	Course / module	C1	Commercial sale
A2	Report	C2	Articles / newspapers / journals
A3	Study	C3	Conferences
A4	Learning materials	C4	Training events
A5	Teaching materials	C5	Exhibitions
A6	Curricula	C6	WWW / E-mail
A7	Certification system	C7	Radio / television broadcast
A8	Database / directory	C8	Networks / associations
A9	Network	C9	Librairies / ressource centres
A10	Guidelines	C10	Other (specify)
A11	WWW page		
A12	Other (specify)		

Table 1.2

D and E CODES

Participant / end user profile

Code	Sector	Code	Category		
D1	Preschool	E1	Teachers		
D2	Primary education	E2	Head teachers		
D3	Secondary education	E3	Advisors / inspectors		
D4	Technical / vocational educ.	E4	Pupils / students		
D5	Higher education	E5	Language assistants		
D6	In-service teacher education	E6	Initial teacher educators		
D7	Initial teacher education	E7	In-service teacher educators		
D8	Special education	E8	Individuals / general public		
D9	Adult education	E9	Users of other Community programmes (specify)		
D10	Youth	E10	University academic staff		
D11	Regional authority	E11	University managers / administrators		
D12	National authority	E12	Academic associations		
D13	Other (specify)	E13	Professional associations		
		E14	Public sector third parties		
		E15	Private sector third parties		
		E16	Other (specify)		

Table 1.3

Review of Project Workplan

Using the original approved Workplan for the project, please describe the activities that are changed. Take account of any changes to the project's workplan whether subject to a formal approval or not. Include partnership meetings as distinct activities.

Describe and justify any changes to or variations from the original workplan	
Impact on the project of changes to the workplan	

Table 2

Organization

- Each partner referent of task chooses a responsible for the deliverable

- The responsible send to all partners involved in the task the instructions to write the local contribution (questions,…) with deadline

- The responsible collects the responses

- The partner referent writes the deliverable considering the acquired materials and sent it to the coordinator (SFEP)

Table of times

- Nomination   8.6.2005

- E- mail   15.6.2005

- Collection   30.6.2005

- Production   15.7.2005